

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE AUGUST 13, 2024 WORK SESSION**

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on August 13, 2024 at 5:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

**Those Present:**

Chairman:	Greg Gill	Dist. Chief:	Jay Knavel
Commissioner:	Richard Mrugalski	Treasurer:	Nick Enser
Commissioner:	Bob Benning	Secretary:	Roberta Buczkowski
Commissioner:	Bill Hanrahan	Insurance:	Dave Stromecki
		Administrator:	Monica Thielemann
		Maintenance:	Justin Johnson

**Memberships/Personnel**

**Physicals:**

**Jay:** Need a cutoff date for the physicals. There are seventy-five (75) slots open at WellNow and sixty-eight (68) members yet to have their physicals according to Administrator Thielemann.

**Greg:** September 19<sup>th</sup> and 28<sup>th</sup> will be the tentative dates to do in house physicals. Administrator Thielemann will check with WellNow to see if they are available.  
There is a new member and three (3) removals for the regular meeting.

**Rich:** Will make a motion to hire Christopher Pieri as Facility Manager.

With regards to a paid District Chief, if contracted then he/she can't respond to any calls. Also needs to live in the District. If hired then would need to be Civil Service and that will take up to a year to create, testing and results of the test.

**Bob:** Will need a person from Civil Service to come and instruct the Board on how to go about creating this position.

**Discussion followed.**

**Equipment**

**Justin:** The ambulances are very old and beginning to have problems.

W2 is done. Air tanks repairs are done as best as can be.

**Jay:** Air packs are in service.

Hose testing is complete. In the budget for replacements as needed

District Chief vehicle will have new tires put on next week.

**Rich:** Motion to be made on the tower lease agreement with West Seneca.

**Dave:** Have two (2) bids on Hillcrest ATV. Would like to purchase ASAP, \$20,000.00

**Discussion followed.**

**Fire EMS Incidents**

None

**Dispatch**

**Bob:** Dispatch is compensated (the resident/business is billed) after a certain number of false alarms.

Wondering if the District should be compensated as well. Per the Board leave alone for now.

**Facilities**

**Greg:** Hillcrest president is still not able to find the Search & Survey needed for the new building at the Grove.

**Rich:** Will look into contacting a consulting firm to give an estimated price on either replacing Windom Fire Station or renovating the same.

**Discussion followed.**

**IT**

**Jay:** The ID card printing is all squared away with Alpine.

**Policies**

None

**Treasurer**

**Nick:** Still no word from Verizon.

Preliminary budget will be ready to vote on at the September meeting.

Will be able to stay under the tax cap. Have budgeted for 2025: ladder truck, hose, fifteen (15) sets of turnout gear, bond payment, LOSAP, Insurance and personnel.

**Jay:** two (2) more special suits, some radio replacements and three (3) AED's will be needed. Cost around \$30,000.00 for all.

**Administration**

None

**Commissioner Discussions**

**Greg/Jay:** Will discuss the duty shift proposal at the end of month work session.

There being no further business the Work Session ended at 7:00 PM

Respectfully submitted

Roberta Buczkowski, Secretary